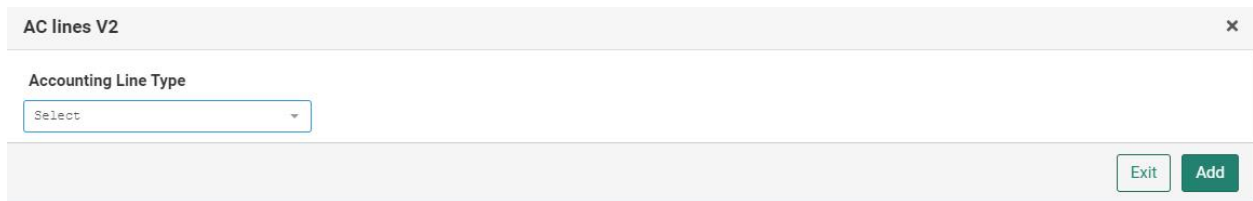


# AC Lines Management

V1.0 - This app will help you on creating accounting lines for air. This app accommodates reportable non-air accounting lines, non-reportable non-air accounting lines, reportable deposit lines (AD), and non-reportable deposit lines (AD). You will be able to create air refunds, air exchanges, and all accounting lines related to the AIR module. (Car, hotel and other will be included in future releases)

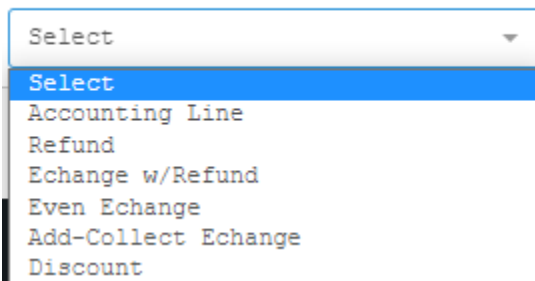
Main Menu:

1.1 User selects the Accounting line type to be added to PNR, from the drop-down options.



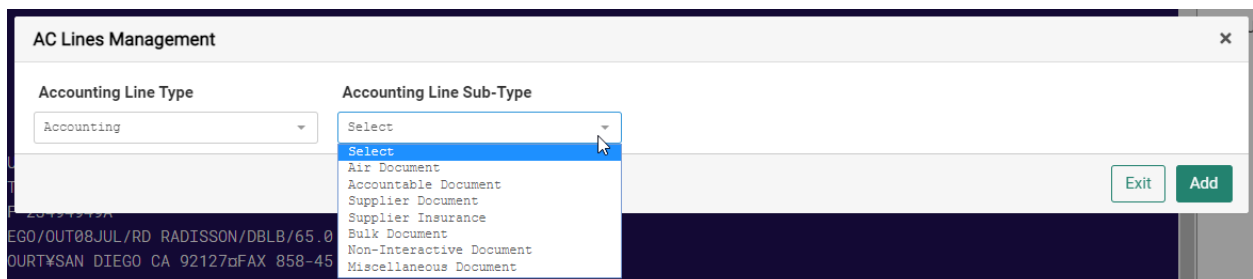
The screenshot shows a window titled "AC lines V2" with a close button (X) in the top right corner. Below the title bar, there is a label "Accounting Line Type" above a dropdown menu. The dropdown menu currently displays "Select". At the bottom right of the window, there are two buttons: "Exit" and "Add".

## AIR AC Line Type



The screenshot shows a dropdown menu titled "AIR AC Line Type". The menu is open, showing a list of options: "Select", "Accounting Line", "Refund", "Exchange w/Refund", "Even Exchange", "Add-Collect Exchange", and "Discount". The "Select" option is highlighted in blue.

1.2 User selects the sub-type from the drop-down options:



The screenshot shows a window titled "AC Lines Management" with a close button (X) in the top right corner. Below the title bar, there are two labels: "Accounting Line Type" and "Accounting Line Sub-Type". The "Accounting Line Type" dropdown menu is set to "Accounting". The "Accounting Line Sub-Type" dropdown menu is open, showing a list of options: "Select", "Air Document", "Accountable Document", "Supplier Document", "Supplier Insurance", "Bulk Document", "Non-Interactive Document", and "Miscellaneous Document". The "Select" option is highlighted in blue. At the bottom right of the window, there are two buttons: "Exit" and "Add".

1.3 Users will need to fill in the windows based on the selection.


**AC Lines Management** ✕

<b>Accounting Line Type</b> Accounting	<b>Accounting Line Sub-Type</b> Air Document		
<b>Validating Carrier</b> Airline 2 Letter Code. Ex: BA	<b>Manual Ticket Input</b> 10 Digit Ticket Number	<b>Check Digit</b> Ticket Check Digit Ex: 0. *Optional*	<b>Number of Tickets</b> Number of Tickets Ex: 2
<b>Form Of payment</b> Select	<b>Base Fare</b>	<b>Taxes</b>	<b>Commission</b> Amount
<b>Applies to</b> ONE Passenger ONE	<b>Select Passenger</b>	<b>Travel Type</b> Foreign (International) F	<b>Electronic Ticket</b> Yes
<b>Free Text</b> Free Text ex: Gift Ticket			

Exit Add

1.4 Accounting line is added to PNR.

**AC lines V2 - Success : AC Line Added** ✕

 AC Line Correctly Added !  
What do you want to do next?

Exit Add More AC Lines